

**Holiday Park Homeowners Association
Minutes of Board Meeting
Dallas Bible Church, Hillcrest Rd, Dallas, Texas**

October 6, 2011

I. Call to Order:

7:36 pm by Board President, Cathie Sells

II. Board Members Present and Quorum Established:

Cathie Sells, President/KC
Nancy Bamberger/OM
Patty Bressler/CW
Laura Peitzer/TL
Vera Stern/MV

Other Officers Present:

Dave Santucci, Treasurer/KC
Sharon Crowder, Secretary/OM

Other Homeowners Present:

Daleport - Sharon Hassell
Regal Hill - Ken Savage, Sandy Savage
Kingscrest - Melissa Santucci
Covewood – Matt Bach

III. Motions:

Cathie Sells moved to approve the September 1, 2011 HPHA Board Minutes, this was seconded by Patty Bressler. Motion Carried.

IV. Committee Reports:

Finance Committee Chair – Tony Bennett not present. Dave Santucci read his report – See Attached Report.

Collections Report – Kim Reeves not present, Dave Santucci gave her report as follows: Summary of homeowner dues behind by number of month's delinquent are: three behind 1-3 mos., four behind 3-5 mos., 2 behind 6-7 mos., 1 behind 22 months. 14 homeowners are behind.

Treasurer Report – Dave Santucci

Total sum of Cash Accounts as of **Sept. 2011 are \$32,220**. Breakdown per account \$19,644 in checking and \$12, 656 in savings.

Total sum of Cash Accounts last year same period as **of Sept. 2010 were \$20,483**. Breakdown per account \$12,942 in checking and \$7,541 in savings.

Park Manager – Ken Savage - Grounds/Trees/Sidewalk Maintenance –

Landscape maintenance - money saved due to slower growth of grass due to extreme summer heat and lack of rain and drought conditions.

Trees - Trimming postponed until early 2012 due to weather and distress of some of park trees. One large tree was removed on Overmead due to termite and borer infestation that caused tree to die,

expense was \$180. Money approved for a certified arborist to inspect all park trees at a one-time cost of \$120.00. Diseased Red Oak at East end of Park shading playground area noted as distressed.

Sidewalks - Finance Committee to budget funds in 2012 and estimated range to be from \$6,000 to \$8,000 with a new bid, by same approved contractor. Areas to be addressed for the sidewalks that are in the worst condition and needing repair are the main internal circular walkway and exits leading to common areas at both ends of park as well as entry walks to the pavilion.

* Ken Savage to get quotes early next year (preferably 30 days or so prior to our commitment) for work to be done in March or April. Goal is to undertake affordable solution to make walkways safer and easier to use before next summer.

Social Events/Hospitality – **Leanne Andrews** - Chair not present, Sandy Savage volunteered to help with events. Possible dates for: Park Fix up Day is October 22 or November 5 (to be coordinated with Rachel Lynch). Possible Halloween Pumpkin Contest Function October 29 planning by Patty Bressler and Trish Simpson. Possible Fall Potluck November 13 (or chili cook-off).

Pool MPO Report – Cathie Sells reported on needed repairs to hard surface area around pool. BOD discussed bids to be obtained for budget planning. Matt Bach volunteered to help with locating information on Contracted Company that installed the pavers and performed this work in 2005. President also reported that out of four bids for a Pool Service, the best bid was received from Scott Christopher Custom Pools of \$404 per month that included chemicals for a total of \$4,850 a year. Sharon Hassell announced that she volunteered to take Pool Manager City Certification course and become Pool Manager of Operations. Pool Committee to meet later this month to review issues and make recommendations.

V. Old Business:

Loose Dogs: Discussion regarding a problem with dogs off leash in HPHA Park by the same Homeowners previously asked to comply with City Code and Park Policy. Melissa Santucci volunteered to draft and copy the Board, then print and distribute Flyer on City Leash Law and Park Policy to all homeowners.

VI. New Business:

HPHA Volunteers – Updated list passed out by President – need for someone to take duties for Lighting and Electrical issues identified due to present volunteer moving away from park. See Attachment

Need for VOLUNTEER to serve as **Treasurer** as Dave Santucci stepping down at end of year. Knowledge of QuickBooks would be a plus.

Nominating Committee Chair – **Linda Becken** - not present - Volunteers for **2012** solicited – Sandy Savage and Matt Bach interested in serving.

NEW 2012 Circle Representatives for Arapaho Circle side solicited at meeting - Ken Savage volunteered to run for Regal Hill. President asked for anyone interested in being a Circle Rep that has not served before be encouraged by Board/existing Circle Reps. and to recruit those interested on their Circles. Cathie Sells proposed a new form for candidates to sign noting need to be familiar with our HPHA governing documents. Form passed out to be reviewed by the board. See Attachment.

It is important to identify Circle Rep candidates for the upcoming Arapaho side vote and as needed during the year, should vacancies occur, so their names can be added to the ballot to be distributed soon. **An email to all homeowners** will be sent asking for anyone interested in either being a Circle Rep Candidate or as a Candidate to serve on the 2012 Nominating committee. Circle

Reps are elected in December by homeowners and Officers and Committee Chairs are voted on In January by the Board of Directors.

Annual Budgets are presented to be voted on at the All Member meeting in December.

Motions: Cathie Sells made motion to adjourn. Seconded by Nancy Bamberger. Motion Carried

Meeting Adjourned. 9:05pm

Secretary

Date of Approval