

**Holiday Park Homeowners Association
Minutes of Board Meeting
Dallas Bible Church, Hillcrest Rd, Dallas, Texas**

August 4, 2011

I. Call to Order:

7:37 pm by Board President, Cathie Sells

II. Board Members Present:

Cathie Sells, President/KC
Linda Becken, Vice President/DP
Nancy Bamberger/OM
Patricia Simpson/RH
Patty Bressler/SW
Laura Peitzer/TL
Leslie Martin/HR

Other Officers Present:

Dave Santucci, Treasurer/KC
Tony Bennett, Finance Committee Chair/CW
Sharon Crowder, Secretary/OM
Gary Popken, Parliamentarian/OM

Other Homeowners Present:

Regal Hill – Mike Lattman
Overmead - Jean & George Jackman, Ken Crowder,
Kingscrest - Carol Drake, Linda Purvis-Ellis, Vas Vasanthkumar
Terrace Lawn – Glenda & Jimmy Land
Daleport - Sharon Hassell
Covewood – Joan Huntley, Matt Bach & Sue Bach, Peter Bressler
Mapleview – Mary Anne Preston

III. Committee Reports:

Finance Committee Chair - Tony Bennett read a personal statement he had prepared. He prepared a report on delinquent accounts, recommendation for ceiling on cost of audit, use of QuickBooks online for HPHA accounting to start in August 2011 for dual accounting comparison at year-end and financial records we need to provide to an audit firm. (See attached report).

Due to Mr. Bennett leaving early because of a prior commitment, President reported on which companies were recommended to us from other comparable HOAs. They are Devolt and Company, and Ryan & Company. Mr. Bennett had already contacted Devolt, reported that they start at \$1,000, and suggested a capped ceiling on cost. Audit might also come in below this amount.

Treasurer Report – Dave Santucci – Cash Accounts in checking and savings at \$31,000 which is better than same time last year of \$28,000. We received refund form StarTex for past taxes paid and we are currently waiting on TXU Electric refund (approximately \$1500).

Sprinklers and Watering Report from Mark Buschardt - since he could not attend President gave his report. We are watering the park three (3) times a week and all sprinkler heads are functioning properly, however the spraying distance between the heads does not overlap in all places so we are experiencing dry grass in some areas.

Hospitality/Social Committee Report: Pool party cancelled due to extreme heat. A suggestion from board members for a fall or autumn Social gathering after the 100 to 111 degree weather breaks.

Arapaho Median Maintenance Report – Gary Popken – reported crepe myrtle bushes need trimming. There was a complaint about visibility when heading east down Arapaho. He checked this out, was able to see through the bushes, and does not believe there is a safety issue. There is also a legality concerning the median. The driving issue is that the person doing a U-turn on the median has the right of way not the homeowner pulling onto Arapaho, so when school starts be alert. Also medians have not been watered properly as there are some breaks in irrigation system that is battery operated.

Crime Watch Report – Carol Drake – has been driving alone and there should always be 2 people in the car. President asked if someone would volunteer to accompany Carol. Glenda Land stepped forward from Terrace Lawn. Carol asked for additional VIP signs (2) for her car. President will follow-up with City on this.

The Holler Report – this has not been completed due to medical reasons and Board will follow up with editor to get status.

Park Manager Report – Ken Savage not present, President gave report the some trees in the park need trimming and asked that each Circle Rep. let him know of any problem trees on their circle. Treasurer reported that we have \$600 in 2011 budget for tree trimming. Suggestion made that we wait till the fall when the sap goes down to accomplish this as this is not a good time to trim trees. Also due to the drought and extreme heat trees are losing limbs, leaves and tree limbs are drooping. Trees are also subject to insect infestation during this period. January is the best time to trim trees. Board member stated that they have a dead tree on Overmead on inside of circle.

Doggy Bag Receptacle Report – Sharon Hassell – advised we just received a new shipment. All areas have at least one box and more will now be added.

Pool Committee Report given by President since our Pool Manager - Mike Burkett resigned 8/1/11 from BOD and as the Pool Manager. He will solicit his street for a circle representative replacement.

One of the pool pumps failed and could not be repaired. Summerhill Pools removed the old pump and installed a new one. The pool was not closed since they were able to accomplish this within 12 hours. The cost of equipment and labor was \$601. We also purchased 10 more Medico pool keys (cost \$12.50 each) from Alpha Lock. Alpha Lock Manager advised that

there is no threat that Medico will discontinue the blanks we are now using. A Pool attendant lost the opening pool key on black string, if found please notify the President.

Website Chair Report – Cathie Sells reported that the HPHA.org website is active, has a very professional appearance, and that the new password protected tab RESIDENTS ONLY is active. All members and circle reps present were given the password at the meeting. They will communicate this to their circle. Not all data has been transferred yet. After most of old data is moved the web committee will work on updating info on each tab. This information will be updated in a word document that will be moved into Word Press.

III. Motions:

Motion: Cathie Sells moved to approve the monthly cost of \$25.00 for HPHA to have access to QuickBooks Pro online with Intuit to improve Financial Reports, cut down cost on accounting and maintain better records for 2011 Audit and account review records in 2012; Nancy Bamberger seconded. **Motion carried.**

Motion: Cathie Sells moved to approve spending of up to \$2,500.00 on an audit by a qualified accounting firm. Trish Simpson seconded. **Motion carried.**

Motion: Cathie Sells moved to approve July 7, 2011 minutes; Linda Becken seconded. **Motion carried.**

Old Business:

President addressed request by Mr. Simpson on Regal Hill that City of Dallas be contacted to get our common parking areas paved when each street is paved. This was not done recently on Regal Hill. She had contacted Sandy Greyson, District 12 City Councilwoman, to address this with Mr. Gallegos of the City Streets Dept. President was advised that this would be addressed and they would get back to HPHA.

New Business:

Mrs. Sandy Greyson (District 12) requested that we take a poll, at next board meeting (August 4), regarding member's opinion as to whether the City should grant a Variance to Albertson's Grocery Store on Hillcrest and Arapaho to allow them to sell wine and beer. Majority of people present were positive in allowing the store this right.

Yard of the Month Signs – President asked for the names of member responsible on each circle for moving the signs each month. Linda Ellis does this on Kingscrest and also awards the Calloway's Gift Certificate to deserving neighbors.

Open Discussion Period – 8:50pm to 9:05pm
Meeting Adjourned. 9:05pm

Secretary

Date of Approval

Page 3 of 3